

Application to enter into residential tenancy agreement



Please scan and email to; adeptpm@adeptpmperth.com
Or mail/deliver to; Level 1, Suite 9/40 Cedric St, STIRLING
Enquiries 08 9440 3660

PLEASE NOTE; EVERYONE Over The Age Of 18 is legally required to be on the residential tenancy agreement and must complete the application, sign the privacy statement and provide the below documents.

YOU MUST ATTACH THESE DOCUMENTS BEFORE YOUR APPLICATION WILL BE PROCESSED

TYPE OF I.D	NO.OF POINTS	ATTACHED TICK
COPY OF RATES NOTICE (IF OWNED PROPERTY)	50	<input type="checkbox"/>
IF RENTING, A COPY OF YOUR RENT LEDGER FROM CURRENT MANAGING AGENT	50	<input type="checkbox"/>
DRIVERS LICENSE	40	<input type="checkbox"/>
PASSPORT	30	<input type="checkbox"/>
PHOTO I.D. (18+ CARD)	30	<input type="checkbox"/>
CURRENT CAR/BIKE REGISTRATION PAPERS	10	<input type="checkbox"/>
COPY OF PHONE, ELECTRICITY AND/OR GAS ACCOUNT STATEMENT	10	<input type="checkbox"/>
MEDICARE CARD	10	<input type="checkbox"/>
<u>PROOF OF INCOME - *MUST SUPPLY*</u>		
IF EMPLOYED, LAST 2 PAYSLEIPS		<input type="checkbox"/>
IF SELF-EMPLOYED, BANK STATEMENT; ACCOUNTANTS DETAILS; TAX RETURN FOR PREVIOUS YEAR.		<input type="checkbox"/>
IF UNEMPLOYED OR ON BENEFITS, COPY OF CURRENT CENTERLINK STATEMENT AND HEALTH CARE CARD *MUST SUPPLY		<input type="checkbox"/>
Has everyone applying for this property signed the Privacy Statement Page 4 of this REIWA application?		<input type="checkbox"/>
Have you provided Contact details for 2 Next of Kin (not applicants)		<input type="checkbox"/>
Have you provided Contact details for 2 Referees / Emergency Contacts		<input type="checkbox"/>

What Happens Next?

The information you have provided will be checked and we will be calling the references you have provided. To expedite this process please let your employer, colleagues and friends know we may call. If everything goes well we should get back to you within 12 to 24 business hours

Please remember, when we receive an application to our office complete with all the above documents attached, the process is much easier for our admin staff and you will have a lot better chance of being the next tenants for the property of your choosing